

**GUTTENBERG BOARD OF EDUCATION
Regular Meeting Minutes
October 11, 2023**

Minutes of a regular meeting of the Board of Education of the Town of Guttenberg, in the County of Hudson, N.J., held on Wednesday, October 11, 2023 at 5:00 P.M. local time for the Anna L. Klein School, 301 69th Street, Guttenberg Board of Education.

MEETING OPENING

1.01 Call to Order

President Rogers called the meeting to order at 5:02 pm.

1.02 Pledge of Allegiance

President Rogers led everyone virtually in the salute to the American Flag and recited the pledge of allegiance.

1.03 OPEN PUBLIC MEETING NOTICE

Mrs. Karen Huebsch announced that this meeting is being called in conformance with the "Open Public Meeting Act," notices were mailed to newspapers, Town Clerk, and all members' two days prior to this meeting.

1.04 Members Present Roll Call

Mrs. Karen Huebsch conducted the roll call.

Upon roll call the following members were present, Trustee Copeland, Fundora, Garcia-Popiel, Sosnowski and President Rogers. Student Representative Pozo was present. Trustee Montanez and Rodriguez were absent.

Board Attorney John Schettino was present.

1.05 APPROVAL OF PREVIOUS MEETING MINUTES OF SEPTEMBER 13, 2023

President Rogers asked for a motion to approve the meeting minutes of the September 13, 2023 meeting. Motioned by Trustee Sosnowski and seconded by Copeland. Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Sosnowski and President Rogers. Nays, none.

2. EXECUTIVE SESSION (IF NECESSARY)

2.01 Approval For the Board to Enter into Executive Session

2.02 Approval for the Board to Reconvene the Meeting

3. ANNOUNCEMENTS

3.01 Business Administrator's Report, Secretary's Report, and Budget and Operations Report

Secretary Mantineo stated that her report is in agreement and on file for the months of August and September 2023.

BE IT RESOLVED, it is necessary to approve the August and September 2023 Secretary's Report is on file and certified.

3.02 Superintendent's Report

Dr. Rosenberg presented her report for the month. Discussion took place concerning the ELL Summary Multi Bilingual program. She continued to discuss the Link It, benchmark assessments and the NJSLA testing. Threat assessment training took place and the week of respect had many great events planned.

3.03 HIB Reports

3.03 Approval of HIB Actions and Decisions that the Board of Education Affirms the Superintendent's Decision Regarding the Previous and Current Month's HIB Report

BE IT RESOLVED, that the Board approves the current and the prior month's HIB Reports and Findings.

3.04 Student Representative Announcements

President Rogers asked Student Representative Khuloud Pozo how the school year was going. Student Rep Pozo stated it was good.
A discussion took place about the food tasting committee that sampled various items which had positive feedback.

3.05 Other Board of Education Announcements (If Applicable)

4. COMMITTEE REPORTS

President Rogers asked if any committee wished to report.

4.01 BUDGET/OPERATIONS REPORT

-No Report

4.02 COMMUNITY, POLICE DEPARTMENT AND TOWN COUNCIL COMMITTEE REPORT

President Rogers presented the report for the month and announced the town recreation would be offering pickleball for anyone who might be interested and they had a total of 60 participants at this time. He continued to state this would be offered 7 days a week.

4.03 CURRICULUM, TECHNOLOGY AND EDUCATION COMMITTEE REPORT

-No Report

4.04 NORTH BERGEN LIAISON REPORT

-No Report

4.05 PTO LIAISON REPORT

Vice President Sosnowski stated the PTO would be selling water at the fundraising events including the pickleball games. She continued to state it was a nice fundraising opportunity.

4.06 NEGOTIATION/PERSONNEL COMMITTEE REPORT

-No Report

4.07 SUPERINTENDENT REPORT COMMITTEE

-No Report

President Rogers requested a motion to approve the requisitions to purchase.

Motioned by Trustee Copeland and seconded by Sosnowski. Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Sosnowski and President Rogers. Nays, none.

4.08 Workshops/Inservice Workshops/Supplies

5. FINANCE AND OPERATIONS

5.01 APPROVAL OF THE CLAIMS LIST

A discussion presented by Vice President Sosnowski took place concerning PO# 24-0255 Choking Kit listed on the claims list.

After discussion, it was recommended by John Schettino to request classification from the insurance carrier.

President Rogers stated the item would remain on the claims list and the insurance carrier would be contacted for further clarification.

5.01 Approval of the Claims List in the amount of \$2,440,061.51 for October 2023

BE IT RESOLVED, that the Board hereby approves of the Claims List for October 2023 in the amount of \$2,440,061.51.

5.02. CONTRACTS

5.02 Approval of the Contracts or Contracted Services for the 2023-2024 School Year

BE IT RESOLVED, that the Board approves the following Contracts or Contracted Services for the 2023-2024 School Year:

NJEA Income Protection Plan- No cost to district

CDW Amplified for Education- 2023-2024 School Year ARP Purchase Services 20-487-200-300 \$4,925.00
GoGuardian-2023-2024 School Year- ARP Purchase Services- 20-487-200-300- \$17,442.00
Atlantic Tomorrow's Office Solution- 48 Month Lease- \$3724.00 per month
Bergen County Special Services- One-to One Assistant- 2023-2024 School Year- \$50,985.00
Bergen County Special Services- One-to One Interpreter-2023-2024 School Year- \$46,512.00
Bergen County Special Services-4 hours- Not to exceed \$680.00
Northwest Essex Community Healthcare-Oct 3, 2023-June 30, 2024- Pro-rated at \$70,938.21

5.03 FUNDRAISING

5.03 Approval of the Student Council Fundraisers for the 2023-2024 School Year

BE IT RESOLVED, that the Board approves the Student Council Fundraisers for the 2023-2024 school year as listed below:

October Dress Down, October Halloween Basket, Breast Cancer Awareness, November- Elections, School Spirit Wear, Food Drive, December-Dress Down, Holiday Tricky Tray, Toy Drive, January- Student Council Winter Convention, Dress Down, February- Valentine's Day Raffle, Dress Down, March- Dress Down, Senior Citizen Prom, April- Spring Raffle, Administrative Professionals Day, Multicultural Night, Spirit Week, Egg Hunt, May- Principal Appreciation, Scholarship, Dress Down, Teacher Appreciation, Nurse Appreciation, June- End of Year Party.

5.04 TAX LEVY

5.04 Approval to Request the Tax Levy from the Town of Guttenberg for the Months of October and November 2023 in the amount of \$1,924,709.66

BE IT RESOLVED, that the Board hereby requests the Tax levy from the Town of Guttenberg for the months of October and November 2023 in the amount of \$1,924,709.66.

5.05 APPROVAL OF THE COMPENSATED ABSENCE REPORT FOR THE 2022-2023 SCHOOL YEAR

5.05 Approval of the Compensated Absence Report for the 2022-2023 School Year

BE IT RESOLVED, that the Board approves the Compensated Absence Report for the 2022-2023 School Year.

6.01 CURRICULUM ADOPTIONS, REVISIONS, PROGRAMS AND EVENTS

6.01 Approval of Curriculum Adoptions, Revisions, Programs and Events-None

6.02 Approval of any Professional Development

BE IT RESOLVED, that the Board hereby requests the approval of the Professional Development with Stonegate Associates for Crisis Threat Assessment in the amount of \$2,850 and the following instructors for the Lumos Learning workshops at the rate of \$55 for one hour:

Ms. Flavia Rios, Mr. Dino Barlaam, Ms. Jennifer Browne, Mr. Troy Gondola, Ms. Tracy Walis, Mr. Ryan Clarke, Ms. Rosanna Flores, Mrs. Megan Cohn, Ms. Katie Gianforaro, Ms. Michelle Clarke, Ms. Brianna Jimenez, Ms. Gina Saidi, Ms. Giana Peraza, Ms. Julianne Medina, Ms. Maria Vizcaino, Ms. Barbara Encarnación, Ms. Carmen De la Cruz, Ms. Angely Reyes.

6.03 Approval of Field Trip Approvals- None

7. POLICY AND LEGISLATION

7.01 Updates and Revisions- Approval of the Second Reading of the Updated Guttenberg Board of Education Bylaws, Regulations, and Policy #0000-9999

BE IT RESOLVED, that the Board approves the Second Reading of the Updated Guttenberg Board of Education Bylaws, Regulations, and Policy #0000-9999.

7.02 Approval of State and Federal Legislation: Mandatory Reporting of State Assessments

The Superintendent gave a presentation of the NJ Assessment Data. The Chief School Administrators shall report final results of annual assessments to the district board of education and members of the public at a public meeting within 60 days of receipt of information from the Department of Education as per N.J.A.C. 6A:8-4.3(a.)

BE IT RESOLVED, that the Board hereby approves the Superintendent's Mandatory Reporting of State Assessment Scores as per N.J.A.C. 6A:8-4.3(a.)

7.03 Approval of the Bi-Annual Statement of Assurance Regarding the Use of Paraprofessional Staff

BE IT RESOLVED, that the Board hereby approves the Bi-Annual Statement of assurance Regarding the Use of Paraprofessional Staff.

7.04 Approval of the Crisis Management and Threat Assessment Teams for the 2023-2024 School Year

BE IT RESOLVED, the Board approves the Crisis Management and Threat Assessment Teams for the 2023-2024 school year.

8. BUILDING AND GROUNDS

8.01 Approval of Building Maintenance Services

BE IT RESOLVED, that the Board approves the following Building Maintenance Services:

Custom Flooring & Interiors- not to exceed \$3,379.25, William J. Guarini, Inc- not to exceed \$13,357.60 and \$5,190.27, Elite Lock Service- \$263.00, 1,133.69 and \$1,964.00 for emergency services, EZ Temp not to exceed \$240.00 and \$358.00 for emergency services, Open Systems Integrators- not to exceed \$11,431.64, Combustion Services- not to exceed \$750.00, Foveonics- not to exceed \$40,243.36, The Metro Group, \$1,018.00, Garden State Gutter Cleaning- not to exceed \$297.48 for emergency services, Intelynet, LLC- not to exceed \$950.00 and \$6,705.00 for emergency services.

9. PERSONNEL/HUMAN RESOURCES

9.01 Staff Appointments

BE IT RESOLVED, that the Superintendent is recommending the hiring of the following Lunch Aides/Hallway Monitors and Part-Time Hourly Maintenance Worker:

Ms. Elizabeth Aguirre-\$14.13 per hour

Mr. Adalberto Burgos-\$14.13 per hour

Ms. Ana Blanco-Ramirez- \$14.13 per hour

Mr. James McCall- \$25.00 per hour

BE IT FURTHER RESOLVED, that the Board approves Ms. Elizabeth Aguirre, Mr. Adalberto Burgos, Ms. Ana Blanco-Ramirez, Mr. James McCall for the 2023-2024 school year.

9.02 Extra Pay Positions

BE IT RESOLVED, that the Superintendent is recommending the following instructors for the extra pay positions:

Limitless Learners- Mr. Troy Gondola, Ms. Kathryn Traflet, Ms. Johanna Toomey, Ms. Colleen Tamburo, Ms. Daniela Jurisic-Sub, Ms. Courtney Mataras-Sub, Family Literacy- Ms. Colleen Amador, Ms. Brianna Jimenez, Ms. Carmen DeLaCruz, TESOL, Ms. Hema Techwani-Sub, Ms. Jovita Sanchez-Sub, Ms. Colleen Tamburo- Home Programming not to exceed \$7,000, It's a Wrap-Ms. Leigh Ann Petry not to exceed \$1,374.50, AIM High-Ms. Julia Fasano not to exceed \$2640.00.

BE IT FURTHER RESOLVED, that the Board approves the above mentioned individuals for the 2023-2024 school year.

9.03 Retirements, Resignations and Terminations

BE IT RESOLVED, that the Superintendent accepts the resignation from Ms. Shannon Bramel, 7th Grade ELA Instructor effective 60 days notice.

BE IT FURTHER RESOLVED, that the Board accepts the resignation of Ms. Shannon Bramel, 7th Grade ELA Instructor for the 2023-2024 school year.

9.04 Student Teachers and Internships

BE IT RESOLVED, that the Superintendent is recommending the Junior Field Experience placement of Ms. Ella Beylin to perform her clinical practice for the 2023-2024 school year.

BE IT FURTHER RESOLVED, that the Board approves of Ms. Ella Beylin to perform her Junior Field Experience for the 2023-2024 school year.

9.05 Leave of Absence

BE IT RESOLVED, that the Superintendent is recommending the maternity leave request submitted by Mrs. Julianne Medina commencing December 22, 2023 through November 30, 2024.

BE IT FURTHER RESOLVED, that the Board approves the maternity leave request submitted by Mrs. Julianne Medina for the 2023-2024 school year.

9.06 Tuition Approval and Reimbursement- None

9.07 Workshop Approval

BE IT RESOLVED, that the Board approves a ASSA Workshop submitted by Dr. Michelle Rosenberg in the amount of \$1,415.00 to attend the conference.

10. HEARING OF THE CITIZENS

10.01 Approval to Open the Hearing of the Citizens

Motion to approve the opening of the citizens. Motioned by Trustee Sosnowski and seconded by Copeland. Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Sosnowski and President Rogers. Nayes, none.

President Rogers announced that any citizen wishing to address the board with a comment or question will be allotted a three-minute timeframe per citizen.

No citizens addressed the Board.

10.02 Approval to Close to the Public and Hearing of the Citizens

Motion to close the hearing of the citizens. Motioned by Trustee Fundora and seconded by Sosnowski. Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Sosnowski and President Rogers. Nayes, none.

11. APPROVAL OF RESOLUTIONS

11.01 Approval of Resolutions on Consent Agenda (Items #3 through #9)

President Rogers requested a motion to approve.

Motioned by Trustee Fundora and seconded by Trustee Copeland. Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Sosnowski and President Rogers. Nayes, none.

BE IT RESOLVED, that the Board approves the Consent Agenda Resolution Items #3 through #9.

12. CONFLICTED MATTERS

12.01 Approval of the Superintendent's Goals for the 2023-2024 School Year

Vice President Sosnowski requested a motion to approve.

Motioned by Trustee Copeland and seconded by Sosnowski. Ayes, Trustee Copeland, Fundora, Garcia-Popiel and Vice President Sosnowski. Recusal vote, President Rogers. Nayes, none.

BE IT RESOLVED, that the Board approves the Superintendent's Merit Goals for the 2023-2024 school year.

13. EXECUTIVE SESSION

13.01 Approval For the Board to Enter into Execute Session

A discussion took place with the Board about the Superintendent's Merit Goals and personnel issues.

13.02 Approval for the Board to Reconvene with further further action to be taken.

14. ADJOURNMENT

14.01

Motion to Adjourn by Trustee Montanez and seconded by Trustee Copeland.
Motion unanimously approved by voice roll call vote.

Respectfully submitted,

Jolene Mantineo
Board Secretary